ITS

**Mississippi Department of
Information Technology Services**

3771 Eastwood Drive
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Phone: 601-432-8000
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www.its.ms.gov

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Michele Blocker, Interim Executive Director

CC: ITS Project Number 45948

Date: October 20, 2020

Re: Sole Source Certification Number 4344 to provide CADS system enhancements and upgrades for the Department of Public Safety (DPS)

Contact Name: Justin Faucette

Contact Phone Number: 601-432-8165

Contact Email Address: Justin.Faucette@its.ms.gov

Sole Source Certification Award Details

Regarding Information Technology Services (ITS) Sole Source Certification Number 4344 for the Department of Public Safety (DPS), please be advised that ITS intends to award Application Data Systems, Inc., as the sole source provider of CADS system enhancements and upgrades through November 4, 2023, in an amount not to exceed $23,250.00. Please be advised that ITS will determine if additional enhancements and upgrades are within scope during the certification period and may increase the spending authority accordingly. Should Application Data Systems, Inc. change its name during this certification period, then ITS will determine if a recertification is necessary. For an explanation regarding Mississippi state law, policy and procedures for sole source procurements, refer to Attachment C: Sole Source Procurement Overview.

Sole Source Criteria

1. The product or services being purchased must perform a function for which no other product or source of services exist:

   The Computer-Aided Dispatch System (CADS) is used to coordinate and dispatch vehicles statewide. CADS has the ability to integrate with the other Application Data System, Inc. (ADSi) products, such as CADForce and ADTForce, to display incidents and Mississippi Highway Patrol (MHP) vehicle locations throughout the state on a statewide map. All of the currently installed and proposed software that would need to work with CADS is manufactured, maintained, and supported solely by Application Data System, Inc. DPS has made a business decision to continue utilizing the software product. The customer's sole source certification request is included as Attachment A.

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2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services:

   Any calls for service that involves arrests, reported incidents, or towed vehicles are entered into CADS. Mobile data mapping allows dispatchers and officers to see assets on an Environmental Systems Research Institute, Inc. (ESRI) ArcServer mapping system in near real-time. The system also provides for tabular data to be exchanged between dispatchers and field officers concerning incidents, calls, or requests for service. The enhancements to CADS will include mapping data conversion that will convert historical geospatial data to ensure compatibility with the upgraded map system. It will also include the conversion of historical incident data to new formats. Training will also be included. The customer's sole source certification request is included as Attachment A.

3. The product or services must be available only from the manufacturer and not through resellers who could submit competitive pricing for the product or services:

   All ADSi Software is manufactured, maintained, supported, trained, and sold exclusively by ADSi. There are no other entities authorized by ADSi to resell ADSi software or services. The Vendor's sole source certification letter is included as Attachment B.

4. Explanation of why the amount to be expended for the services is reasonable.

   The MHP and Management Information Systems (MIS) administrations at DPS have collaborated in a review of the upgrade and consider the costs as represented to be reasonable and to compare favorably to similar law enforcement projects.

5. Explanation of what the agency did to obtain the best possible price for these services.

   DPS negotiated with the vendor to ensure the lowest reasonable price was obtained.

Schedule

Task	Date
First Advertisement Date	10/20/2020
Second Advertisement Date	10/27/2020
Response Deadline From Objectors	11/03/2020 at 3:00 P.M. Central Time
Notice of Award/No Award Posted	Not before 11/04/2020

Project Details

In August 2002, ITS issued RFP 3285 for the turnkey implementation of a statewide Computer Aided Dispatch system. Application Data Systems, Inc. was the awarded vendor. In July 2010, ITS certified the Automatic Vehicle Locater (AVL) system that contains the CADS as a sole source, using then approved sole source procedures. Application Data Systems, Inc. provided maintenance and support through September 2013. In September 2013, Application Data Systems, Inc. was again certified as the sole source provider of AVL system maintenance and support through October 2016, using then approved sole source procedures. In May 2016, the contract with Application Data Systems, Inc. was renewed to provide maintenance and support through August 2020. In September 2020, the CP-1 with Application Data Systems, Inc. was renewed to provide maintenance and support through August 2024. DPS has spent $834,852.00 to date.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the CADS system enhancements and upgrades should not be certified as a sole source should provide information in the following format for the state to use in determining whether or not to proceed with awarding the Sole Source contract to Application Data Systems, Inc.

1.1   Interested Party Information

      1.1.1   Contact Name, Phone Number and email address

      1.1.2   Company Website URL, if applicable

1.2   Objection to Sole Source Certification

      1.2.1   Interested parties must present specific objections to the Sole Source certification using the criteria listed above.

      1.2.2   A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.

1.3   Comments will be accepted at any time prior to Tuesday, November 3, 2020, at 3:00 p.m. (Central Time) to Justin Faucette at Justin.Faucette@its.ms.gov or at the Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211. Responses may be delivered by hand, via regular mail, overnight delivery, email or by fax. Fax number is (601) 713-6380. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach ITS on time. Interested Parties may contact Justin Faucette to verify the receipt of their Responses. Responses received after the deadline will be rejected.

1.4   Interested Party responses should include the following information:

SUBMITTED IN RESPONSE TO
Sole Source Certification No. 4344-45948
Accepted until November 3, 2020 @ 3:00 p.m.,
ATTENTION: Justin Faucette

If you have any questions concerning the information above or if we can be of further assistance, please contact Justin Faucette at 601-432-8165 or via email at Justin.Faucette@its.ms.gov.

Attachment A: Customer Sole Source Certification Request
Attachment B: Vendor Correspondence
Attachment C: Sole Source Procurement Overview

Attachment A

ITS
mississippi department of Information Technology Services

Sole Source Certification Request

Project Title: MHP Dispatch CAD System	**Stimulus (ARRA) Funds? Yes_ No _X_**

Customer Contact Information

Agency/Public University: Department of Public Safety	**Contact Person:** Patricia Bryant
Address: 1900 East Woodrow Wilson, Jackson, MS 39216	**Phone:** 601-933-2646 **Email Address:** pbryant@dps.ms.gov
MAGIC Customer Number (only required from state agencies): 7000000197	**Division/Dept.:** DPS-Division of Safety Patrol **Handmail:** ☒ **Yes** ☐ **No**

Project Summary *Narrative Description of Project* (include details of original acquisition if applicable): Mississippi Highway Patrol (MHP) requires upgrades and enhancements for its Computer-Aided Dispatch (CAD) system. Regular updates have kept the system operational, but it is reaching its end of life.

ITS Acquisition Approval (CP-1) should be effective through this date (Please allow time for all vendor invoices to be paid): 12/31/2021

Cost Estimates *Fiscal Year*	*Initial Costs*	*Ongoing Costs*	**Time Constraints** Item Needed by: Funds Expire:	**Anticipated Lifecycle of Products/System** (i.e. estimated years of effective use): 3 years
FY21	$23,250.00		**Discuss Funding** (e.g. how much of needed funding is definite; total project budget; any matching or other non-state funds): All required funding is defined for CADS, AVL Mobile Data, Mapping data conversion, upgrade and training services.	
Total	$23,250.00			

Acquisition Details

Items Requested	**Quantity**	**Description**	**Building Location(s)**
Software Enhancements	1	CADS enhancements	
Software Upgrades	1	CADS upgrades	
Training Services	1	CADS training	

Describe platform & infrastructure (connectivity; software/hardware platforms; utilization of State Data Center resources: mainframe, eGovernment portal, payment engine, document management, hosting). For equipment or hosting outside the State Data Center, attach justification: The dispatch environment is housed at DPS for law enforcement security reasons.

Progress to Date: What has been done related to this project, including any communication with ITS staff (data/voice/procurement/other)? No previous contact with ITS staff has occurred.

Sole Source Certification   Note: Certification must be renewed for each revision or continuation of previous Sole Source Approvals.

Specific business requirements to be met by the requested products or services: Any calls for service that involves arrests, reported incidents, or towed vehicles are entered into CADS. Mobile data mapping allows dispatchers and officers to see assets on an Environmental Systems Research Institute, Inc. (ESRI) ArcServer mapping system in near real-time. The system also provides for tabular data to be exchanged between dispatchers and field officers concerning incidents, calls, or requests for service. The enhancements to CADS will include mapping data conversion that will convert historical geospatial data to ensure compatibility with the upgraded map system. It will also include the conversion of historical incident data to new formats. Training will also be included.

Explain why these products or services are the only ones that can meet your needs (include unique features/special functionality): The Computer-Aided Dispatch System (CADS) is used to coordinate and dispatch vehicles statewide. CADS has the ability to integrate with the other Application Data System, Inc. (ADSi) products, such as CADForce and ADTForce, to display incidents and Mississippi Highway Patrol (MHP) vehicle locations throughout the state on a statewide map. All of the currently installed and proposed software that would need to work with CADS is manufactured, maintained, and supported solely by Application Data System, Inc.

Explain why the source is the only entity that can provide the products or services (Include other products/vendors researched or evaluated): All ADSi Software is manufactured, maintained, supported, trained, and sold exclusively by ADSi. There are no other entities authorized by ADSi to resell ADSi software or services.

Explain why the amount to be expended for the services is reasonable: The MHP and Management Information Systems (MIS) administrations at DPS have collaborated in a review of the upgrade and consider the costs as represented to be reasonable and to compare favorably to similar law enforcement projects.

Explain what your agency did to obtain the best possible price for the services: DPS negotiated with the vendor to ensure the lowest reasonable price was obtained.

Vendor's Certification of Sole Source attached: ☒ **Yes** ☐ **No**	**Vendor's proposal submitted:** ☒ **Yes** ☐ **No**

MAGIC Vendor Code(s) Vendor must be in MAGIC before a CP-1 can be issued.

Place Order To	Remit To
Vendor Name: Application Data Systems, Inc. (ADSi)	**Vendor Name:** Application Data Systems, Inc. (ADSi)
Vendor Address: 1930 1st Commercial Dr., Southaven, MS 38671	**Vendor Address:** 1930 1st Commercial Dr., Southaven, MS 38671

By my signature, I certify that, to the best of my professional knowledge: the requested product or services are a sole source as outlined in the ITS Procurement Handbook, Rule 207.2:013-030 Procurement Types: Sole Source, and as outlined in Mississippi Code annotated Section 31-7-13. In addition, I acknowledge that there is a charge for ITS procurement services associated with this request which will be billed to the requestor by ITS and that my agency/public university is responsible for these charges/costs.

Clay Johnston, MIS Director
_____
Name (Agency Head or Public University CIO)/Title

Clay Johnston   10·16·20
_____
Signature   Date

APPLICATION DATA SYSTEMS, INC.

SPECIALISTS

IN PUBLIC

SAFETY

ADSi

SOFTWARE

SINCE 1981

June 15, 2020

Clay Johnston
Mississippi Department of Public Safety
1900 Woodrow Wilson Ave
Jackson, MS 39205

Re: Sole Source Statement

Please use this letter as an official "Sole Source Statement" by Application Data Systems, Inc. (ADSi).

All ADSi software currently installed and in use by MDPS, including CADForce, MapForce, MDTForce, AVLForce, and all DataForce modules, including Case Management, are sole source and proprietary products of ADSi.

All ADSi software is manufactured, maintained, supported, trained, and sold exclusively by ADSi. There are no other entities authorized by ADSi to resell ADSi software or services. All ADSi software is designed to seamlessly integrate with the other ADSi software products.

If you have any questions or need further information, please feel free to contact us.

Sincerely,

Joel House, CEO
ADSi

Attachment C

The acquisition of information technology for all state agencies and institutions of higher learning (IHLs) is within the scope of the ITS law, found in Mississippi Code Section 25-53-1, et seq., and the policies and procedures established in accordance with this statute, found in the ITS Procurement Handbook posted on the ITS website (www.its.ms.gov).

ITS enabling legislation requires that information technology hardware, software and services be acquired in a manner that insures the maximum of competition among all manufacturers and suppliers of such equipment and services. Accordingly, ITS promotes full and open competition through the issuance of open specifications and the objective evaluation of Interested Party proposals to determine the lowest and best offering to meet an agency's or public university's business requirements. True competition protects the integrity and credibility of purchasing in the public sector and is essential in providing best value and adequate contractual protection for the purchasing entity. In certain limited situations, information technology acquisitions may be sole-sourced.

ITS utilizes the provisions of Public Purchasing Law for Sole Source and Emergency procurements of information technology. Mississippi Public Purchasing Law (Mississippi Code Section 31-7-13) specifies that noncompetitive items available from one source only be exempted from bid requirements (sole-sourced). ITS statute, in Section 25-53-5 (p), permits ITS to utilize provisions in Public Purchasing Law or regulations, when applicable.

Per Public Purchasing law, acquisitions must meet the following criteria to be authorized as sole source:

1.   The product or services being purchased must perform a function for which no other product or source of services exists,

2.   The purchaser must be able to show specific business objectives that can be met only through the unique product or services, AND

3.   The product or services must be available only from the manufacturer and NOT through resellers who could submit competitive pricing for the product or services. The vendor's correspondence regarding this criterion for this project is included as Attachment B.

By policy as documented in the ITS Procurement Handbook, acquisitions of IT services must include the following information to be authorized as sole source:

1.   An explanation about why the amount to be expended is reasonable, and

2.   An explanation regarding the efforts by the purchaser to obtain the best possible price.

For state agencies, approval of all technology purchases with a lifecycle cost of $5,000 or less, including sole source purchases, has been delegated to the agency. The ITS Procurement Limits Policies for Agencies (a section in the ITS Procurement Handbook) require a minimum of two competitive written bids or proposals for technology purchases with a lifecycle cost over $5,000 but not over $50,000 (not over $25,000 for projects funded by the American Recovery and Reinvestment Act). Since, for single source items, the procuring agency will be unable to obtain two written bids, ITS must certify all sole source acquisitions of information technology with a lifecycle cost greater than $5,000.

Institutions of Higher Learning (IHLs) or public universities have been delegated the authority to certify sole source procurements up to $250,000 lifecycle cost under the ITS Procurement Limits Policies for IHLs (a section in the ITS Procurement Handbook). For the certification of sole source procurements delegated to the CIOs at public universities, the public university must follow ITS' Sole Source Procedure, including advertisement of the intent to award as sole source. Institutions certifying a sole source purchase must ensure the criteria listed above are met and documented in writing by the institution and the Interested Party prior to certifying a product or service as sole source. Sole source documentation must be reviewed and approved by the IHL's CIO for any sole-source certification

above $5,000. All sole source documentation should be retained in the public university's procurement file. Sole source requests above $250,000 lifecycle cost require ITS approval.

Other than the delegations outlined above, all sole source technology procurements must be certified by ITS. The customer's Sole Source Certification Request for this project is included as Attachment A.

ITS thoroughly reviews Sole Source Certification Requests, determining if competing products and/or services exist. If so, ITS conducts a competitive procurement. If ITS' review confirms the sole source, then a Sole Source advertisement is issued, giving other Interested Parties an opportunity to identify competing products and/or services. Based upon the results of the Sole Source advertisement, ITS will either certify the request as a sole source or conduct a competitive procurement.